

Operating Rules and Regulations Hunter Mill Swim and Racquet Club

Amended June 3, 2019

1. Purpose -- The following rules and regulations are for the protection and benefit of all persons who may use the facilities of Hunter Mill Swim and Racquet Club (“HMSRC” or the “Club”). They are designed to ensure the safe and sanitary operation of the pools, tennis court, pool house, locker rooms and grounds. These rules and regulations are applicable to all persons authorized to use the facilities (i.e., members and their families, guests, employees and contractors).
2. Failure to Comply -- Failure to comply with any of the rules and regulations may be considered sufficient cause for immediate suspension or cancellation of any or all privileges of membership of the offending member.
3. Management -- HMSRC has contracted with a professional pool management company for the maintenance, safety, order and cleanliness of the pools and pool area. The daily operation of the facility is the responsibility of the pool manager and the pool management staff. The scope of the manager’s duties includes the enforcement of discipline for the safety and enjoyment of all persons concerned with the Club. The manager will be guided in the performance of these duties by the rules and regulations set herein and from those instructions received from the Board of Directors.
4. Enforcement of the Rules -- Members are responsible for the conduct of their families and their guests. Members and guests are expected to comply with the directions of the pool management and pool management staff. Members who have suggestions, grievances, or complaints regarding these rules and regulations, enforcement of these rules, or their interpretation should refer them to the Board of Directors, preferably in writing. The names, telephone numbers, and e-mails of all Board Members are available from the pool staff and on the Club’s website at www.hmsrc.org.

The manager and pool staff have the authority to enforce the rules included herein with special emphasis on those rules relating to health and safety. The pool staff may suspend the privileges of any person for the remainder of the day when such person fails to observe the rules or otherwise conducts him or herself improperly. The pool staff shall have the authority to suspend the privileges of any member for up to one week. Suspense for any period will be reported to the Board of Directors within 24 hours of the suspension.

5. Membership -- Membership is limited to a total of 300 memberships. All memberships are available from the VP-Membership. All members are responsible for paying their annual dues by the deadlines set forth by the Board of Directors and as billed by mail prior to the annual pool opening. If dues are paid after that timeframe, a penalty shall be incurred, the amount of which will be set annually by the Board of Directors. New members must also pay a one-time,

non-refundable initiation membership fee, the amount of which is determined annually by the Board of Directors.

6. Member Identification -- Each member family will be provided an identification number in their annual newsletter or on a Member List available at the Front Desk. The ID must be recorded every time the member uses the pool. A record of daily admissions will be maintained by the pool staff and reviewed by the Board of Directors as necessary.

7. Member Emergency Contacts -- Each member family is requested to provide emergency contact information at the beginning of each season (and to update as necessary) to the front desk for contact purposes if a member or member family injures themselves and requires assistance in notifying their family.

8. Guests -- Guests of members are welcome to use the pool and tennis facilities. However, in the interest of members, it is necessary to establish certain conditions for such use.

- A guest is defined as any person who is not a member and who uses the pool and/or tennis court. Fees (payable at entry to the pool staff) are set annually by the Board of Directors and are paid per day per guest.
- Guests' name and address will be entered in a guest register maintained by the pool staff at the front desk and all guests must sign a liability waiver.
- All guests are subject to the same rules and regulations as members. Members must accompany their guests at all times and are responsible for the conduct of, and liable for, any damage caused by them.
- A non-swimming adult guest (e.g., grandparents) may be admitted to the pool area without charge at the discretion of the pool staff.
- The pool manager and staff (at their discretion) may restrict or suspend guest privileges to alleviate overcrowding the pool.
- Notification of a large number of guests (e.g., extended family get together, birthday party) must be given to the staff at least 24 hours in advance of their arrival. A large number is considered 7 or more guests.

9. Pool Schedule -- Hours of operation are determined annually by the Board of Directors and published on the HMSRC website (http://hmsrc.org/event_calendar) and in the newsletter prior to the annual opening date of the pool. Regularly announced hours may vary for special events and swim meets. Hours of operation changes will be announced via the notice board at the pool house.

Heavy rain, thunder or lightning, as well as low temperature, will close the pool for a period of time to be determined by the manager. In stormy conditions, the pool will remain closed for a minimum of 30 minutes with each roll of thunder or flash of lightning.

10. Pool Operation -- The pool is reserved for adult only swimming (16 years and older) during the last 10 minutes of each hour. The pool staff will signal the start and end of this period. One lane will be set aside for lap swimming during normal operating hours except during special events. The use of the lap lane by children will be at the discretion of the pool staff. The diving area will normally be reserved for diving only. No general swimming is allowed in the diving area while the diving board is in use. The pool staff may authorize the area to be used for water games (such as shark) as long as it does not adversely affect other members who wish to use the diving board.

11. Health -- Hunter Mill Swim and Racquet Club complies with the Fairfax County Health Code.

- Swimmers must take a soap shower at the bathhouse prior to entering the pool.
- Spitting, spouting of water, chewing gum, urinating, defecating or blowing the nose in the pool is strictly prohibited.
- Children who are not completely toilet trained must wear diapers manufactured specifically for use in swimming pools in both the wading pool and in the large pool. Disposable diapers that are not approved for swimming are not permitted in the wading pool or large pool at any time.
- In the event of water contamination due to diaper leakage, feces in the pool, or vomiting in or around the pool area, staff must be notified immediately. The pool will close for cleaning and disinfecting.
- All injuries on the premises must be reported immediately to the pool staff. Accident forms will be available at the guard station and must be filled out by the pool staff. In case of emergency or when a parent cannot be reached, the manager is authorized to call for medical service or ambulance service. Any charges will be the responsibility of the member concerned.
- No animals or pets will be allowed in the pool area except guide dogs.

12. Safety -- The following safety rules apply equally to all members, their families and guests, and staff.

- No running, pushing, acrobatics, or undue disturbance in or about the pool will be tolerated. Water sports are allowed at the discretion of the manager as long as they do not unduly disturb other swimmers.
- No glass objects other than eyewear will be used in and around the pool.
- Only one diver will be allowed on the diving board at one time. Diving is permitted only when the previous diver has reached the pool ladder. Diving is only permitted from the end

of the diving board. Divers will immediately exit the diving area by the ladder following a dive/jump/etc.

- Diving is not permitted off the deck in the shallow end or from the sides of the pool except during authorized swim team practices.
- Children who cannot swim are not permitted to be on the pool deck or around the pool unless accompanied by and under the close supervision of an adult. Children using floatation devices (arm bands, bubbles, etc.) are considered to be non-swimmers.
- During swim team practice, swim team members that are under 8 years of age and/or have not successfully passed the swimming test administered by the Pool Staff must be accompanied by a person 13 years of age or older, who will be responsible for and supervise the child.
- Nerf balls or other soft balls are permitted in the pool at the discretion of the pool manager.
- Inflated training and safety devices are permitted in the wading pool and in the shallow end of the pool at the discretion of the manager. Children using these devices must be under proper supervision by an adult.
- Swim fins are permitted only when the pool is not crowded or in the lap lane at the discretion of the pool staff.
- Lifeguards shall not be permitted to baby-sit during their normal working hours. Members shall refrain from having lengthy conversations with the on-duty lifeguards. This distracts the lifeguards from their primary tasks of safety and supervision.
- During general swimming hours, children who are not yet 10 years of age shall not be permitted within the pool enclosure unless accompanied by a person 13 years of age or older, who will be responsible for and supervise the child. All children ages 10 through 12 who are not on the swim team, must satisfactorily complete a swim test administered by the Pool Staff in order to be allowed into the pool unaccompanied. The swim test shall include swimming one length of the pool without stopping or touching the bottom and treading water, drown- proofing, or floating on back for two minutes in deep water. If a child does not pass the swim test, a person 13 years of age or older must accompany the child when in the pool enclosure. Results of such swim tests shall be maintained by the Pool Staff.
- The wading pool shall remain locked until the pool opens. It shall be limited to regular pool hours and to children 5 years of age and younger. The pool management will not furnish normal lifeguard service in the wading pool enclosure. Parents, or those delegated by the parents to be in charge of their children, will be responsible for the children they bring into the wading pool area. Children must be accompanied by a person 13 years of age or old, at

all times while in this enclosure. Rough play, splashing and running in the wading pool is not permitted. The pool staff retains the right to ask children to leave the wading pool area.

- No rollerblading, scooter riding, biking, and/or skateboarding will be allowed in the pool area or pool house at any time.
- Police of Fairfax County are authorized to enter the pool premises at any time and exercise the same authority as in any public place.

13. Respectful Conduct -- Profane, vulgar or abusive language is not permitted on the Hunter Mill Swim and Racquet Club grounds. Offenders may be suspended for the remainder of the day following one warning by the staff.

- Individual mobile electronics and telephones and must be operated at a sound level not objectionable to other members present.
- Cellphone cameras, video cameras, or recording devices of any kind shall not be used within the restrooms.
- Food and drink are permitted in designated areas of the pool only, namely the gazebo/picnic pavilion and at the picnic tables. The Club has numerous trash and recycling containers on the pool deck and in the Clubhouse. Prompt disposal of all garbage and recycling by members is appreciated.
- Willful destruction, damage, or removal of property of HMSRC property shall be punishable by forfeiture of the members' privileges until such time as full reimbursement is made for the restoration costs. Legal action will be instituted in those instances deemed necessary.
- Members and guests shall not trespass on private property adjacent to the swimming pool grounds.
- No narcotics, drugs or alcoholic beverages are permitted on the pool property unless prescribed by a doctor. The only exception to this rule is alcoholic beverages may be brought to the pool for events as designated by the Board of Directors.
- Lost and found articles will be kept in the Clubhouse for a maximum of 2 weeks. Unclaimed items will be disposed of by the Board of Directors periodically throughout the season
- HMSRC and the staff assume no responsibility for the loss or damage to personal belongings, bicycles or automobiles located on or near the HMSRC property.
- Chaise lounges, pool furniture and tables are on a first come basis. Deck furniture shall not be placed so as to obstruct free access to the access gate, the bathhouse entrance, or the

pump house door. Deck furniture shall not be placed in any manner which blocks the view of the pool from the lifeguard positions.

- A telephone is provided at the main Guard's area for the convenience of the members. The phone is set up for non-toll calls only. Collect calls will not be accepted from the telephone. The Pool manager & Staff shall limit use of the phone at their discretion. In the event that the Pool Manager or staff requires the use of the phone to conduct Club business, and especially for any emergency, the convenience use of the phone shall be surrendered immediately and access provided to the staff member.
- Rental forms for space and/or equipment are available from the Social Chair of the Board of Directors and/or from the Web. The Social Chair is responsible for coordinating all rentals to ensure that conflicts do not arise.
- Notices shall not be posted or written on the bulletin board, dry erase boards or within the pool house or pool area without permission from the Board of Directors.

14. Tennis -- The tennis court is available on a first come basis through the Club's online reservation system at https://hmsrc.org/tennis_calendar, except for reserved time for junior tennis clinics.

- The tennis court is only for use by Club members and their guests. Guests of members shall follow the same rules as for admittance to the pool (i.e., guests are to be accompanied by a member and are expected to pay the normal guest fee for use of the tennis courts). The court shall be locked at all times when not in use by a member or guest, and can be opened by the use of a code. The code will be provided to members when they book a reservation through the Club's online reservation system.
- Also note that we have a ball machine for use by members. Instructions on use of the ball machine are contained in the storage cabinet on the tennis court which houses the ball machine. The storage cabinet can be opened by the use of a code. To protect this investment, please handle with care and store the ball machine inside the cabinet after use and lock it.
- Players shall restrict their play to one hour if other members are waiting to play.
- Rollerblading, scooter riding, biking, and skateboarding are prohibited on the tennis courts.
- Only non-skid shoes are allowed on the tennis courts.

15. Miscellaneous -- These rules may be revised or additional rules established as considered necessary at any time by the Board of Directors. Situations arising that are not covered specifically by any rule or regulation herein will be handled at the discretion of the manager or the Board of Directors.